

2013–2014 Verification Worksheet Dependent Student

Your 2013–2014 Free Application for Federal Student Aid (FAFSA)/California Dream Application was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA/California Dream Application. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA/California Dream Application with the information on this worksheet and with any other required documents. If there are differences, your FAFSA/California Dream Application information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

Student's Last Name	Student's First Name	Student's M.I.	Student's Social Security Number
Student's Street Address (inc	clude apt. no.)		Student's SCCID #
City	State	Zip Code	Student's Email Address

B. Dependent Student's Family Information

Dependent Student's Information

List below the people in your **parent(s)**' household. Include:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2013, through June 30, 2014, or if the other children would be required to provide parental information if they were completing a FAFSA/California Dream Application for 2013–2014. *Include children who meet either of these standards*, *even if they do not live with your parent(s)*.
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2014.

Include the name of the college for any household member, excluding your parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2013, and June 30, 2014. If more space is needed, attach a separate page with the student's name and Social Security Number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at
				Least Half Time
Missy Jones (example)	18	Sister	Central University	Yes
		Self	Solano Community College	

Student's Name:		SCCID#:			
C.	Dependent Student's Income Information to Be Verified; fill	out appropriate section:			
1	TAX RETURN FILERS—Important Note: If the student filed, or will file, an <u>amended</u> 2012 IRS tax return, the student must contact the financial aid administrator before completing this section.				
	verify income is by using the IRS Data Retrieval Tool that is part of FA tool, go to <u>FAFSA.gov</u> , log in to the student's FAFSA record, select "Me Financial Information section of the form. From there, follow the instruIRS Data Retrieval Tool to transfer 2012 IRS income tax information in IRS income information to be available for the IRS Data Retrieval Tool	if the student, filed or will file a 2012 income tax return with the IRS. The best way to that at Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the estudent's FAFSA record, select "Make FAFSA Corrections," and navigate to the see form. From there, follow the instructions to determine if the student is eligible to use the 2012 IRS income tax information into the student's FAFSA. It takes up to two weeks for able for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight res. If you need more information about when, or how to use the IRS Data Retrieval Tool see			
	Check the box that applies:				
The student <u>has used</u> the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2012 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. <i>The student's school will use the IRS information that was transferred in the verification process</i> .					
	ream Application on the opy of the income tax				
	To obtain an IRS tax return transcript, go to www.IRS.gov and clic or call 1-800-908-9946. Make sure to request the "IRS tax return You will need your Social Security Number, date of birth, and the address used when the 2012 IRS tax return was filed). It takes up for electronic IRS tax return filers, and up to eight weeks for paper	transcript" and not the "IRS a address on file with the IRS (r to two weeks for IRS income i	tax account transcript." normally this will be the		
2	2. TAX RETURN NONFILERS—Complete this section if the stude income tax return with the IRS.	nt will not file and is not req	uired to file a 2012		
	Check the box that applies:				
	The student was not employed and had no income earned from wo	rk in 2012.			
	The student was employed in 2012 and has listed below the names each employer in 2012. Attach copies of all 2012 IRS W-2 forms is even if they did not issue an IRS W-2 form. If more space is needed Social Security Number at the top.	ssued to the student by emplo	yers. List every employer		
	Employer's Name	2012 Amount Earned	IRS W-2 Attached?		
	Suzy's Auto Body Shop (example)	\$2,000.00(example)	Yes(example)		

Student's N	lame:	SCCID#:			
	s Income Information to Be Verified; fill out appropriate of this worksheet, the instructions and certifications below				
1. <u>TAX RETURN FILERS</u> —Important Note: If the student's parent(s), filed or will file, an <u>amended</u> 2012 IRS t the student's financial aid administrator must be contacted before completing this section.					
Instructions: Complete this section if the student's parent(s) <u>filed or will file</u> a 2012 income tax return with the IRS. The way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student's parent(s) not already used the tool, the parent and the student should go to <u>FAFSA.gov</u> , log in to the student's FAFSA record, sele "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instr to determine if the parent(s) is eligible to use the IRS Data Retrieval Tool to transfer 2012 IRS income tax information in student's FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about whether or how to use the IRS Data Retrieval Tool see the student's financial aid administrator.					
Check t	ne box that applies:				
into	The student's parent <u>has used</u> the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2012 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. <i>The student's school will use the IRS information transferred into the student's FAFSA to complete the verification process.</i>				
	The parent is unable or chooses not to use the IRS Data Retrieval Tool, and an IRS tax return transcript(s) is attached to this worksheet, not photocopies of the income tax return.				
or c The will ava	To obtain an IRS tax return transcript go to www.IRS.gov and click on the "Order a Return or Account Transcript" link or call 1-800-908-9946. Make sure you order the "IRS tax return transcript" and not the "IRS tax account transcript." The parent will need his or her Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when the 2012 IRS tax return was filed). It takes up to two weeks for IRS income information to available for electronic IRS tax return filers, and up to eight weeks for paper tax return filers. If the parents are married and separate 2011 tax returns were filed, 2012 IRS tax return transcripts must be submitted for each parent.				
2. <u>TAX RETURN NONFILERS</u> —Complete this section if the student's parent(s) will not file and is not required to 2012 income tax return with the IRS.					
Check t	ne box that applies:				
The	The parent(s) was not employed and had no income earned from work in 2012.				
each emp	parent(s) was employed in 2012 and has listed below the nate employer in 2012, and attached copies of all 2012 IRS W-2 loyer even if they did not issue an IRS W-2 form. If more space and Social Security Number at the top.	forms issued to the parent(s) by	y employer(s). List every		
	Employer's Name	2011 Amount Earned	IRS W-2 Attached?		
Suzy's	Auto Body Shop (example)	\$2,000.00 (example)	Yes (example)		

Student's Name:			SCCID#:				
E.	Parent's Other Information	n to Be Verified					
1	1. Complete this section if someone in the student's parent's household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2011 or 2012 calendar years.						
		n Section B of this worksheet recommentation of the receipt of SNAI			2. If asked by the stude	nt's	
2	2. Complete this section if one of	the student's parents paid child s	uppo	ort in 2012.			
	indicated below the name of paid, the names of the child paid in 2012 for each child	nt's parents listed in Section B of of the person who <i>paid</i> the child dren for whom child support was I. If asked by the school, I will preseparate page that includes the second	supp paid ovid	ort, the name of the person to what, and the total annual amount of documentation of the payment	nom the child support of child support that was of child support. <i>If you</i>	S	
	Name of Person Who Paid	Name of Person to Whom Chi	ld	Name of Child for Whom	Amount of Child		
	Child Support	Support was Paid		Support Was Paid	Support Paid in		
			_		2012		
	Marty Jones	Chris Smith (example)		Terry Jones	\$6,000.00		
F.	F. Certification and Signatures Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date.			WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.			
	Student's Signature Parent's Signature		Date Date				
		axed copies will not be acce	ccepted. Originals must be submitted.				
	i	Do not mail this worksheet to the	e U.S	S. Department of Education.			
		Submit this worksheet to: S		•			

Financial Aid Office 4000 Suisun Valley Road

Fairfield, CA 94534-3197

You should make a copy of this worksheet for your records.